

# DARREN GLADYSZ

AVOCAT INC.  
TRADEMARK AGENT

1980 PÉRODEAU  
VAUDREUIL-DORION, QUÉBEC, J7V 8P7  
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## INCORPORATION QUESTIONNAIRE

Date of request

### SECTION 1 – CLIENT INFORMATION

Please complete our Incorporation Questionnaire and fax it to us at 450-455-8429.

(Please complete your coordinates or those of the contact person)

First Name

Family Name

Correspondence Address

Telephone (include area code)

Fax (include area code)

E-mail

By what means do you prefer we communicate with you?

Fax       E-mail       Telephone

By what means did you hear of our firm?

- Yellow Pages       Reference by an existing client  
 Internet       Other : \_\_\_\_\_

### SECTION 2 –TYPE OF COMPANY

#### Federal Incorporation (Canada)

Canada Business Corporations Act

- Numbered Company (ie 1234567 Canada Inc.)
- Numbered Company with tradename  
ie. ABC Computer a division of 1234567 Canada Inc.  
**(Please complete the PROPOSED NAME section)**
- With a compagny name  
ie. ABC COMPUTERS INC.  
**(Please complete the PROPOSED NAME section)**

#### Provincial Incorporation (Quebec)

Part 1A of the Quebec Compagnies Act

- Numbered Company (ie 1234-5678 Québec Inc.)
- Numbered Company with tradename  
ie. ABC Computer a division of  
1234-5678 Quebec Inc.  
**(Please complete the PROPOSED NAME section)**
- With a compagny name  
ie. ABC COMPUTERS INC.  
**(Please complete the PROPOSED NAME section)**

Language for incorporation documents     French       English

**SECTION 3 – SHARE-CAPITAL**

**Standard**       **Custom** (Please contact us for applicable fees and additional cost)

**SECTION 4 – PROPOSED NAMES**

**French Name**

*(IMPORTANT : Any company doing business in the province of Quebec must have a French name)*

1<sup>st</sup> choice \_\_\_\_\_

2<sup>nd</sup> choice \_\_\_\_\_

3<sup>rd</sup> choice \_\_\_\_\_

**English Name**

*(IMPORTANT : the English name must be an exact translation of the French name)*

1<sup>st</sup> choice \_\_\_\_\_

2<sup>nd</sup> choice \_\_\_\_\_

3<sup>rd</sup> choice \_\_\_\_\_

**SECTION 5 – ADDRESS OF HEAD OFFICE**

Street Number and Street Name

Country

City, Province, Postal Code

Judicial District (if unknown leave blank)

**Is the correspondence address the same as the Head Office?**

Yes  No (Please complete the following section)

**SECTION 6 – CORRESPONDENCE ADDRESS**

Street Number and Street Name

Country

City, Province, Postal Code

Judicial District (if unknown leave blank)

**SECTION 7 – NATURE OF ACTIVITIES**

1<sup>st</sup> sector of activity

Percentage

2<sup>nd</sup> sector of activity

Percentage

**SECTION 8 – NUMBER OF EMPLOYEES**

Quebec

Canada

**SECTION 9 – BANK OR FINANCIAL INSTITUTION**

Name

Address

**SECTION 10 – ACCOUNTANT**

Auditor

Chartered accountant (CA)

CGA

Accountant

Name

Address

**SECTION 11 – FINANCIAL YEAR END**

What is the date of the company's financial year end?

**SECTION 12 – DIRECTORS, SHAREHOLDERS AND OFFICERS**

**1<sup>ST</sup> DIRECTOR, SHAREHOLDER AND/OR OFFICER**

Name and address

Country of de residence

Is this person a director?

Yes  No

Profession

Is this person also an officer ?

Yes (If yes select his position)  No

President  Vice-president  Secretary  Treasurer  Secretary-treasurer  President-Secretary

**NOTE : for a sole shareholder/director we recommend President-Secretary**

Is this person also a shareholder?  Yes  No

**NOTE : We recommend issuing 100 Class A Common shares at \$1.00 each and allocating these to the shares according to their percentage in the Company. We cannot issue fraction of shares, so for 3 shareholders having equal shares, we recommend 33 shares each.**

Class of Shares

Number of shares

Price per share

Total Price

Consideration

Cash  Goods or Services (provide details)

**2<sup>ND</sup> DIRECTOR, SHAREHOLDER AND/OR OFFICER (IF APPLICABLE)**

Name and address

Country of residence

Is this person a director?

Yes  No

Profession

Is this person also an officer?

Yes (If yes select his position)  No

President  Vice-president  Secretary  Treasurer  Secretary-treasurer  President-Secretary

Is this person also a shareholder?  Yes  No

Class of shares

Number of shares

Price per share

Total Price

Consideration

Cash  Goods or Services (provide details)

**3<sup>RD</sup> DIRECTOR, SHAREHOLDER AND/OR OFFICER (IF APPLICABLE)**

Name and address

Country of residence

Is this person a director?

Yes  No

Profession

Is this person also an officer?

Yes (If yes select his position)  No

President  Vice-president  Secretary  Treasurer  Secretary-treasurer  President-Secretary

Is this person also a shareholder?  Yes  No

Class of shares

Number of shares

Price per share

Total Price

Consideration

Cash  Goods or Services (provide details)

**ADDITIONAL DIRECTOR, SHAREHOLDER AND/OR OFFICER (IF APPLICABLE)**

Name and address

Country of residence

Is this person a director?

Yes  No

profession

Is this person also an officer?

Yes (If yes select his position)  No

President  Vice-president  Secretary  Treasurer  Secretary-treasurer  President-Secretary

Is this person also a shareholder?  Yes  No

Class of shares

Number of shares

Price per share

Total Price

Consideration

Cash  Goods or Services (provide details)  
\_\_\_\_\_  
\_\_\_\_\_

**ADDITIONAL DIRECTOR, SHAREHOLDER AND/OR OFFICER (IF APPLICABLE)**

Name and address

Country of residence

Is this person a director?

Yes  No

profession

Is this person also an officer?

Yes (If yes select his position)  No

President  Vice-president  Secretary  Treasurer  Secretary-treasurer  President-Secretary

Is this person also a shareholder?  Yes  No

Class of shares

Number of shares

Price per share

Total Price

Consideration

Cash  Goods or Services (provide details)  
\_\_\_\_\_